

# **NIRMALA COLLEGE FOR WOMEN**

(Autonomous)
Re-Accredited with "A" Grade by NAAC
Coimbatore - 641 018.

Calendar 2015 - 2016



# NIRMALA COLLEGE FOR WOMEN

(AUTONOMOUS)

COIMBATORE - 641 018.

**Affiliated to Bharathiar University** 

(Reaccredited with 'A' Grade by NAAC)



**CALENDAR** 2015 - 2016

# IDENTITY CERTIFICATE 2015 - 2016



Name of the Student (In block letter as in SSI	:
Admission No.	: Department :
Class	!
Mothertongue	L
Date of Birth (as in SSLC Book) Blood Group	
Parent's Name and Ad	Idress:
.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Phone Numbers Residence	h
Office	· · · · · · · · · · · · · · · · · · ·
Signature of the Stude	ent
Signature of the Parer	nt

### **COLLEGE PRAYER**

O I Eternal God, King of heaven and earth, behold us humbly prostrate before Thee, to adore, praise and glorify Thee and to acknowledge Thy dominion over us. Thou art all goodness and mercy and lovest us with an infinite love. We love Thee with all our hearts and souls and we come to Thee with filial confidence. We implore Thee, to grant us Thy grace, if it is in accordance with Thy Holy will. We beseech Thee, O dearest God, to bless our endeavours and our studies and to take each one of us under Thy special protection.

We commend to Thee our parents, families, staff, friends, benefactors and all our needs. We beseech Thee to have mercy on the sick and the dying and all those who are under affliction of soul and body.

Bless the endeavours of each one of us, let all our undertakings be done to Thy Glory, Amen.

### COLLEGE ANTHEM

Nirmala, We hail Thy glory
In strains that fill our hearts with joy
Proudly do we sing our motto
Singing in joyous praise

#### Chorus:

Knowledge purifies our mind Charity enhances all Nirmala, the purest lily, Be our guiding star

Raising hearts in humble prayer
We implore Thy love and care
Lead us with your kindly light
And lead us on our way (Chorus)

We with youthful hearts in chorus
Sing our love and loyalty
Till our souls are bright and radiant
Sing Thy lasting praise (Chorus)

# THE PLEDGE

"India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and treat everyone with courtesy.

To my country and my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness."

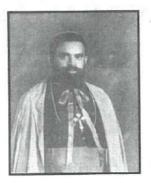
# THE NATIONAL ANTHEM

### **FULL VERSION**

Jana-Gana Mana Adhinayaka Jaya he,
Bharatha Bhagya-Vidhataa
Punjaba-Sindhu Gujarata-Maratha
Dravida-Utkala-Vanga
Vindhya-Himachala Yamuna Ganga
Uchchala Jaladi-taranga
Thava-Subha name-jage
Tava subha asisa mage
Gahe tava jaya-gatha
Jana gana mangala-dayaka Jayahe,
Bharatha Bhagya-Vidhata
Jaya He, Jaya He,
Jaya Jaya Jaya Jayahe.

# **ENGLISH TRANSLATION**

Thou art the ruler of the minds of all people
Thou dispenser of India's destiny
Thy name rouses the hearts of the Punjab, Sind,
Gujarat and Maratha, Dravida, Orissa and Bengal
It echoes in the hills of the Vindhyas and Himalayas,
mingles in the music of Jamuna and Ganga and is
chanted by the waves of the Indian sea.
They pray for thy blessings and sing their praise,
Thou dispenser of India's destiny
Victory, Victory, Victory to thee.



Our Founder

Rt. Rev. Msgr. Oubagarasamy D.D.

Bishop of Coimbatore

(1940 - 1949)

# A BRIEF HISTORY OF THE COLLEGE

Nirmala College for women, situated in Red fields, Coimbatore - 18 is run by the Congregation of the Franciscan Sisters of the Presentation of Mary.

The college had its humble beginning as second grade college in the year 1948. The founder Msgr. Oubagarasamy, D.D., the Bishop of Coimbatore, with a missionary zeal and farsighted vision worked to contribute his mite to the tremendous task of developing women's education for the development of free India. He sent a proposal to the university of Madras requesting permission for the Coimbatore Diocese to start a college for women in Coimbatore. Thus Nirmala College came into being on the first of July 1948. The college has now emerged as one of the premier institutions of learning, propagating higher values of education and learning, with hopes and dreams to achieve her goal, "Knowledge purifies, Charity Enhances".

In recognition of the high academic performance and service the college was accredited with 'A' Grade by NAAC during the academic year 2003-04 and was conferred autonomous status in the year 2007.

The enhancement and sustenance of quality led to the reaccreditation with 'A' Grade in the academic year 2010-2011.

# Aims and Objectives of the College

### Aim

Nirmala College for women aims to equip young women with quality education and life skills, personal skills and social skills that ensure productivity and confidence to take the Rightful place in all areas of life, public and private.

# **Objectives**

In pursuit of this aim, Nirmala College for women seeks

- To nurture in the students intellectual curiosity, a quest for knowledge and the ability to translate their knowledge to creative use.
- To develop in the students a capacity to identify their own potential and form a holistic personality.
- To mould the students into morally upright and spiritually enlightened human beings.
- To sensitize students to be socially committed, to awaken their conscience and enable them to emerge as active agents of social change.
- To ever promote National Integration.

### OUR COLLEGE

Name of the College : Nirmala College for Women

Postal address : Red Fields, Coimbatore - 641 018.

Telephone No. : 0422 - 2223469

Fax : 0422 - 2223222

E-Mail : nirmalacollege@rediffmail.com

Website : nirmalacollegeonline.ac.in

Secretary : Rev. Sr. R. Mary Lucy Juliet

M.Sc., M.Phil.

Nirmala College for Women

Red Fields, Coimbatore - 641 018.

Postal address : Secretary

Nirmala College for Women

Red Fields, Coimbatore - 641 018.

Principal : Rev. Dr. Sr. I. Arockia Rani

MSc MPhil PGDCA PhD

Postal address : Principal,

Nirmala College for Women

Red Fields, Coimbatore - 641 018.

Year of Establishment : 1948

The College admits students of all castes and creed. Hostel accommodation is provided. Application for admission to the College and the hostel should be made in the prescribed form.

# MEMBERS OF THE GOVERNING BODY

President : Very Rev. Mother Celine Nirmala

Superior General Presentation Convent

Big Bazaar Street, Coimbatore - 641 001.

Vice President : Rev. Sr. Antony Pushpam

Asst. Superior General Presentation Convent

Big Bazaar Street, Coimbatore - 641 001.

College Secretary : Rev. Sr. R. Mary Lucy Juliet

Nirmala College for Women

Redfields, Coimbatore - 641 018.

Secretary : Rev. Dr. Sr. I. Arockiarani

Principal

Nirmala College for Women Redfields, Coimbatore - 641 018.

Treasurer : Rev. Sr. A.Kulandai Therese

Vice Principal

Nirmala College for Women Redfields, Coimbatore - 641 018.

Members : Rev. Sr. Camillo

Headmistress

St. Aloysius Girls Hr. Sec. School

Dharapuram.

Rev. Sr. Jeya Seeli

Provincial

Ravel Province, Seerapalayam Post, Madukkarai, Coimbatore 641 105.

Rev. Sr. Fabi Lynnet

Principal

St. Joseph's Matriculation Hr. Sec.

School, Tirupur

University Representative : Dr. M. Jayakumar

Prof. & Head

Department of Extension

Career Guidance Bharathiar University Coimbatore - 641 046.

# MANAGEMENT MEMBERS

- 1. Rev. Sr. Kulandai Therese
- 2. Rev. Sr. Mary Lucy Juliet
- 3. Rev. Sr. Arockia Rani
- 4. Rev. Sr. Arul Seeli
- 5. Rev. Sr. Regina
- 6. Rev. Sr. Mary Margreat
- 7. Rev. Sr. Jaculine Mary
- 8. Rev. Sr.Emelda Mary
- 9. Rev. Sr. Jansi Mary
- 10. Rev. Sr. Mary Fabiola
- 11. Rev. Sr. Pauline Mary Helen
- 12. Rev. Sr. Theresa Joyce
- 13. Rev. Sr. Louis Kavitha
- 14. Rev. Sr. Anitha
- 15. Rev. Sr. Saral Gladis Panimalar
- 16. Rev. Sr. Annal Mary

### ACADEMIC PROGRAMME

#### **Autonomous Status**

Nirmala College for women, Coimbatore has been in the forefront of women's education in Tamil Nadu for the last 66 years. At present women students are trained in various disciplines of Arts and Science at the UG, PG., M.Phil and Ph.D Levels. In recognition of the meritorious service to the cause of women's education, the college was conferred autonomous status on 14.5.07 by the UGC. The UGC Expert Committee recommended extension of autonomous status for the period of six years w.e.f. 2013 -14.

#### Autonomy implies that

- the Students, Staff and Management will shoulder the major responsibility as co-partners in raising the quality of higher education.
- this participating style of management will be involved in curriculum development, short term and long term institutional planning.
- the institution has the potential for offering programmes of higher standard.
- the teacher can exercise freedom in developing the necessary intellectual climate for students.
- ♦ there exists a functional grievance redressal mechanism.
- there is continuous monitoring and evaluation.

Nirmala college pledges to honour the sacred status conferred on the institution, while following in the footsteps of the founders.

# Courses Offered by the college

### **Aided Courses** UG

: History B.A.

**Economics** 

**English Literature** 

: Mathematics B.Sc.

> Chemistry Botany

Zoology

Geography

: Commerce B.Com.

PG

: History M.A.

Mathematics M.Sc.

### **Unaided Courses** UG

English Literature B.A.

Computer Science B.Sc.

Mathematics

Information Technology

Computer Application B.C.A.

**Business Administration** B.B.A.

Commerce with Computer Applications B.Com (C.A.) Commerce with Professional Accounting

B.Com (P.A.)

PG

M.Com. Commerce Literature M.A.

Zoology M.Sc.

Botany

Geography

Bio Informatics (UGC)

Chemistry

Computer Seicnece

#### Research Programme: M.Phil & Ph.D (FT / PT)

Mathematics

Botany

History

\* Zoology

❖ Commerce

Chemistry

Literature

Geography

### PG Diploma Courses (One Year)

- Post Graduate Diploma in Computer Applications (PGDCA)
- Post Graduate Diploma in Operations Research (PGDOR)

#### **Certificate Courses**

- BEC Course (in collobration with Cambridge ESOL)
- Multimedia
- Library and Information Science

#### **UGC Sponsored Career Oriented Courses**

- Medicinal Botany
- Floriculture and Bonsai
- Vermitechnology

### **UGC Sponsored Foundation Course**

Human Rights Education

# Choice - Based Credit System

Choice Based Credit System is a flexible system of learning. 'Credit' defines the quantum of contents / syllabus prescribed for a course and determines the number of hours of instruction required. The distinguishing features of CBCS are the following.

# It permits students to:

- Adopt an inter-disciplinary approach in learning.
- Choose Elective papers offered by their Departments / other Departments.
- Undergo 6 Skill based courses offered by the college.

CBCS for UG

Study Components	No. of Course	Credit per Course	Total Credits
Part - I Tamil / Hindi / French	2+2 = 4	3	12
Part - II  General English / Advanced English	2+2 = 4	3	12
Part - III  Core Subjects  Allied Subjects  Project / Electives with three courses	13-15 4	4-5 5	60 20 15
Part - IV  1 (a) Those who have not studied Tamil upto XII std and taken a non-Tamil language under Part - I shall take Basic Tamil comprising of two courses (level will be at 6th standard).			
(b) Those who have studied Tamil upto XII std and taken a non-Tamil language under Part - I shall take Advanced Tamil comprising of two courses.	a Brillian		
(c) Others who do not come under a (or) be can choose non-major elective comprising of two courses	1+1=2	2	4
Skill based subjects (Elective)	3+3 = 6	2	12
3. Environmental Studies	- 1	2	2
4. Value Education	1	2	2
Part - V  Co-Curricular Activities NSS, NCC,	1	1	1
Physical Education, NECTAR, RSP and YRC.		Total	140

# CBCS for PG

Study Components	No. of Course	Credit per Course	Total Credits
Subjects (including practicals)	14 - 17	4-5	70
Electives (Major / Non - major)	4-5	4-5	20
		Total	90

- 1. Each paper carries an internal component.
- 2. For the students admitted during 2013.

UG:		ESE	: CIA
	Theory	70	: 30
	Practical	60	: 40
	Project	50	: 50
Allied:			
	Theory	50	: 25
	Practical	30	: 20

3. For the students admitted from 2014 onwards.

PG:		ESE	: CIA
	Theory	60	: 40
	Practical	60	: 40
	Project	50	: 50
UG;			
- 15	Theory	75	: 25
	Practical	60	: 40
	Project	50	: 50
Allied			
	Theory	55	: 20
	Practical	30	: 20

#### Examination Procedures (Autonomous)

Examination system is designed ensuring reliability and Validity to evaluate the performance of the students during and at the end of the semesters. We follow, the semester pattern of examinations. UG Programmes have six semester and PG Programmes have four semesters. The examination system has two components Continuous Internal Assessment (CIA) and End Semester Examinations (ESE). CIA is conducted to monitor the progress of the students during the course of the semester and ESE at the end of the semester after the Completion of 90 working days.

### Continuous Internal Assessment (CIA)

The components of CIA are Periodical Tests, Assignments / Seminars / Quiz / Group Discussion and Attendance. Students are expected to take both the tests that are administered to them. Paper presentation is a must at the Post - Graduate level. There is no passing minimum for CIA.

### **End Semester Examinations (ESE)**

Two End Semester Examinations are conducted in a year in Nov/Dec and in April / May.

For UG programmes, a minimum of 40% in ESE and 40 % in aggregate (CIA +ESE) is required to pass.

For PG programmes, a minimum of 50% in ESE and 50 % in aggregate (CIA +ESE) is required to pass.

Each student should possess an identification card supplied by the college with the passport size photograph duly attested by the Principal of the college and the same should be brought to the college each day of the examination along with the hall ticket.

# PART - III (Non-Major Elective)

The students can opt any one of the following non-major elective subjects offered by the other disciplines in the V semester.

S.No.	Department	Title of the paper
	Aided	
1	History	Modern Journalism
2	Economics	Agricultural Economy of India
3	English Literature - UG	Developing Professional Communication
4	Mathematics	Invitation to Graph Theory
5	Zoology	Nutrition and Health
6	Botany	Applied Botany for Human Welfare
7	Chemistry	Essential Chemistry
8	Geography	Natural Hazards and Disasters
9	B.Com	Business Communication
	Self Finance	
1	Mathematics	Applied Mathematical Skills
2	Computer Science	Computer Graphics
3	Computer Applications	Multimedia
4	Information Technology	Web Designing
5	B.B.A	Marketing Communication
6	B.Com C.A.	Fundamentals of E-Commerce
7	B.Com P.A.	Basic Accounting with Tally

# PART - IV SKILL BASED SUBJECTS

The students should opt two skill based subjects from any disciplir except her own during her course of study, one in each semest (V and VI)

y		
S.No.	Department	Title of the Paper
	Aided	
1	History	History for Competitive Examinations
2	Economics	Economics for Competitive Examinations
3	Literature	Basics for Home Management
4	Mathematics	Computational Mathematics
5	Zoology	Women and Reproductive Health
6	Botany	Home Gardening for Healthy & Beauty
7	Chemistry	Food Science and Technology
8	Geography	Geo-informatics
9	B.Com	Accounting and General Commercial Knowledge
	Self Finance	
1	Computer Science / BCA / IT	Web Designing Using HTML
2	Mathematics	The Art of Winning
3	вва	Investment Avenues in India
4	B.Com CA	Business Organisation
5	B.Com P.A.	Principles of Marketing

# For the candidates admitted from 2013 onwards the following are the skill based subjects offered by their department

COURSE	SEMESTER	TITLE OF THE PAPER
	III	Indian Administration
B.A	IV	Methods of Teaching History
HISTORY	V	Advertising
	VI	Indian Historical Literature
	III	Marketing Management
B.A	IV	Export Management
ECONOMICS	V	Advertisement Management
	VI	Investment Management
	III	Home Science
B.A ENGLISH	IV	Introduction to Tourism and Hospitality Industry
LITERATURE	V	Developmental Psychology
	VI	Advertising
	III	Quantitative Aptitude - I
B.Sc.,	IV	Quantitative Aptitude - II
MATHEMATICS (Aided and	V	Numerical Methods - I
Self - Finance)	VI	Numerical Methods - II
	III	Introduction to Nano Technology
B.Sc., ZOOLOGY	IV	Vermiculture
2001001	V	Food Microbiology
	VI	Apiculture

COURSE	SEMESTER	TITLE OF THE PAPER
	III	Herbal Products & Beauty Care
B.Sc.,	IV	Home Gardening for Health & Bea
BOTANY	V	Bio-Resource and its Utilization
	VI	Processing and preservation of Fruits and vegetables
	III	Food Science & technology
B.Sc.	IV	Pharmaceutical Chemistry
CHEMISTRY	V	Polymer Chemistry
	VI	Applied Chemistry
B.Sc.	III	General Geography
	IV	Geography and the Great Travelle
GEOGRAPHY	V	Geography Through Maps
	VI	Project and Viva - Voce
	III	Introduction to Entrepreneurial Development
B.Com.	IV	Institutional Finance to Entrepreneu
	V	Incentives & Subsidies to Entrepreneu
*	VI	Project Management
	III	Computer Hardware Maintenance Lo
B.Sc., COMPUTER SCIENCE	IV	DTP and Web Designing Lab
	V	Advanced Java Programming Lab
	VI	PHP Programming Lab

COURSE	SEMESTER	TITLE OF THE PAPER
	III	Computer Hardware Maintenance Lab
B.C.A. COMPUTER	IV	DTP and Web Designing Lab
APPLICATIONS	V	Advanced Java Programming Lab
	VI	PHP Programming Lab
	III	Computer Hardware Maintenance Lab
B.Sc., INFORMATION	IV	DTP and Web Designing Lab
TECHNOLOGY	V	Advanced Java Programming Lab
	VI	PHP Programming Lab
	III	Banking theory law and practices
BUSINESS	IV	Insurance Management
MANAGEMENT	V	Inter Personal Behaviour Transactional Analysis (IBTA)
	VI	IT Application and Promotional Strategies in Retail
	III	Life Insurance Principles and Practice
B.Com. C.A.	IV	Business Law
<i>3.</i> Com. C.71,	V	Practical Income Tax
	VI	Soft Skills
	III	Accounting Standards I
B.Com., PA	IV	Accounting Standards II
2	V	Accounting Standards III
	VI	Business Ethics

# Self - Study

Self Study would enable potential students to earn extra cree by registering for a subject offered by any other department completing the same by self - study.

#### Salient features:

- 1. This option is available from second semester onwards.
- 2. A student is eligible to register for one subject per semester
- A student is given the freedom to choose her subject of stu
  offered in any other Department except her own.
- 4. A student can study a subject offered in any semester by the department except the current one.
- Self study paper does not have CIA but only an end semest examination.
- The result of the self-study papers will be disclosed in the Statement of Marks when she clears the paper.

# CENTER FOR PARTICIPATORY AND ONLINE PROGRAMME

The center for Participatory and Online Programme was established by the syndicate of Bharathiar University on 23.04.2008 in accordance with the provisions of Bharathiar University Act 1981 (Tamilnadu University Act 1982) as a constitution of the School of Distance Education with permission to identify and approve institutions to offer various Undergraduate and Postgraduate degree and Diploma and Postgraduate Diploma as participatory programmes utilizing their facilities and faculties by entering into a Memorandum of Understanding (MoU).

Participatory Programme is an alternative to the formal education available to those who wish to join and pursue the programme of their choice in a regular mode. This programme enhances student's intake in an institution in a year, maximize utilization of resources, and provide opportunities to pursue education and allow the regular students to acquire simultaneously another degree of their choice during the period of their regular study.

Participatory Programme being an ingenious concept developed by Bharathiar University was initiated in our College during the year 2011. Classes are conducted during the week ends and on all public holidays.

#### Five Courses are offered

U.G. Courses

B.A. English Literature

Core: English

#### Allied:

- 1. Social History of England 2. History of English Literature
- 3. Literary Forms
- Literary Criticism

#### Elective:

- 1. English for Mass Communications
- 2. English for Competitive Exam
- 3. Communication of Linguistics

#### B.Com

Core: Commerce

#### Allied:

- 1. Agriculture Economics of India
- 2. Economics Analysis
- 3. Mathematics for Business
- 4. Statistics for Business

#### Elective:

- 1. Business Finance
- 2. Entrepreneurial Development
- 3. Financial Markets

#### P.G. COURSES

MBA

MCA

M.Sc., Computer Science

#### Fees Structure

#### PG Courses

S.No.	Particulars	Fees (Per Semester)	Fees (Per Annum)
1	MBA	Rs. 10,000/-	Rs. 20,000/-
2	MCA	Rs. 10,000/-	Rs. 20,000/-
3	M.Sc., Computer Science	Rs. 6,000/-	Rs. 12,000/-

#### **UG** Courses

S.No.	Particulars	Fees (Per Semester)	Fees (Per Annum)
1	UG lab oriented courses	Rs. 4,000/-	Rs. 8,000/-
2	UG non-lab oriented courses	Rs. 2,500/-	Rs. 5,000/-

Other Fees PG - Rs. 5,000 /-

UG - Rs. 2,000/-

Year		Degree	Sanction Strengt
	M.A.	History	40
	M.Sc	Mathematics	30
		Economics	60
Ι	B.A.	History	60
		Literature	60
		Mathematics	60
		Chemistry	36
	B.Sc.	Botany	50
		Zoology	50
		Geography	50
	B.Com	Commerce	60
Year		Degree	Present Strength
II	M.A.	History	8
	M.Sc	Mathematics	27
		Economics	45
	B.A.	History	41
		Literature	52
III		Mathematics	56
		Chemistry	33
	B.Sc.,	Botany	35
		Zoology	41
		Geography	32
	B.Com	Commerce	56
		Economics	56
	B.A.	History	57
		Literature	58
		Mathematics	56
II		Chemistry	34
	B.Sc.	Botany	42
		Zoology	46
		Geography	38
	B.Com	Commerce	57
		Total	870

		187	
Year		Degree	Present Streng
	M.Sc.,	Zoology	20
7.00	M.A.	Literature	30
II	M.Sc.,	Geography	02
	M.Sc.,	Botany	20
	M.Sc.,	Chemistry	18
	M.Sc.,	Bio informatics	01
	M.Com	Commerce	33
	M.Sc.,	Computer Science	5
	B.Com C.A.		40
	B.Com P.A	Commerce with Professional Accounting	11
	B.B.A.	Business Administration	45
III	B.Sc	Computer Science	43
		Information Technology	26
		Maths with C.A.	41
	B.C.A.	Computer Applications	36
= -	B.Com C.A.	Commerce with Computer Application	46
	B.Com P.A	Commerce with Professional Accounting	39
	B.B.A.	Business Administration	44
	B.Sc.	Computer Science	39
		Maths	40
II		Information Technology	24
	B.C.A.	Computer Applications	54
		Total	
V			657 Sanctioned
Year		Degree	Strength
	B.Com (C.A.)	- I plane and is	50
	B.Com (P.A.)	Commerce with Professional Accounting	50
	B.A.	English Literature	50
	B.B.A	Business Administration	60
	B.Sc.	Computer Science	50
Ι		Maths	50
1		Information Technology	50
	The second secon	Computer Application	90
	B.C.A.		
96	M.A.	Literature	36
(6)	M.A. M.Com	Commerce	36
(K	M.A.	Commerce Zoology	
×	M.A. M.Com	Commerce Zoology Botany	36
is .	M.A. M.Com	Commerce Zoology Botany Geography	36 36
	M.A. M.Com	Commerce Zoology Botany Geography Bio Informatics	36 36 30
	M.A. M.Com	Commerce Zoology Botany Geography	36 36 30 30

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# **TEACHING STAFF (Aided)**

Dr. (Sr.) I. Arockiarani MSc MPhil PGDCA PhD Principal

DEPARTMENT OF TAMIL	3	
1 Dr. (Sr) A. ARUL SEELI	MA MPhil PGDJMC PhD	Associate Professor & HOD
2 Dr. (Sr) B. REGINA	MA MPhil PhD	Assistant Professor
3 Dr. P. MAHESWARI	MA MPhil PGDJMC PhD	Assistant Professor
4 Dr. S. RAMATHILAGAM	MA MPhil PhD	Assistant Professor
5 Dr. M. KAVITHADEVI	MA MPhil PhD	Assistant Professor
DEPARTMENT OF HINDI		
6 Mrs. SUDHA SHARMA	MA BEd MA Hindi	Assistant Professor
<b>DEPARTMENT OF FRENCH</b> 7		
DEPARTMENT OF ENGLISH		
8 Mrs. S. ANURADHA	MA MPhil	Associate Professor & HOD
9 Dr. SHEBA FREDERIC	MA MPhil PhD	Associate Professor
		Dean of Academics
10 Dr. T.K.HEMALATHA	MA MPhil PhD	Associate Professor
11 Dr. R. ASEDA FATIMA	MA MPhil BEd PhD	Assistant Professor
12 Dr. M. MARY NEENA	MA MPhil BEd PhD	Assistant Professor
13 Dr. C. DIVYA	MA MPhil PhD	Assistant Professor
14 Dr. R. G. RATHIKA	MA MPhil PhD	Assistant Professor

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15 Mrs. B. KANIMOZHI 16 Ms. HARSHA M. PANDIYA 17 Mrs. R. STEFFI	MA MPhil PGDCA MA MPhil MA MPhil PGJMC	Assistant Professor Assistant Professor Assistant Professor
DEPARTMENT OF HISTORY  18 Mrs.R.JAYANTHI SWARNA RATHINAM  19 Dr MERCY ANANDARAJ  20 Dr. R.MALLIGA  21 Dr. M. SARADHAMANI  22 Sr. S. EMELDA MARY  23 Mrs. PRIYA PREMLAHTA  24 Mrs. M. SAKTHI VISHNU PRIYA  25 Dr. R. SUBHA  26 Dr. P. RENJINI	MA MPhil MA MPhil PGDTM PhD MA MPhil BEd PhD MA MPhil BEd PGDTM PhD MA MPhil BEd MA MPhil MA MPhil MA MPhil MA MPhil MA MPhil MA MPhil MEd PGDEA PhD MA MPhil PhD	Associate Professor & HOD Associate Professor Associate Professor Associate Professor Assistant Professor Assistant Professor Assistant Professor Assistant Professor Assistant Professor
29 Dr. K. JAYANTHI 30 Dr. N. KRISHNAVENII	MA MPhil BEd PhD MA MBA MPhil PhD PGDCA MA MPhil PhD MA MPhil MBA PhD	Associate Professor & HOD Assistant Professor Assistant Professor Assistant Professor
32 Dr. R. MIRIAM 32 Dr. J. MARIA ANITA ANANDHI 33 Dr. P. JYOTHIRMAYI 34 Ms. M. SREELAKSHMY 35. Ms. P. MEENAKSHI	MA PhD PGDENL MSc MPhil PhD MSc PhD MSc MPhil BEd	Associate Professor & HOD Associate Professor Assistant Professor

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DEPARTMENT OF PHYSICS 36 Dr. N. SASI 37 Dr. R. AMUTHA	MSc MPhil PhD MSc PhD	Associate Professor & HOD Assistant Professor
DEPARTMENT OF CHEMISTRY 38 Dr. G. GEETHAMALIKA	MSc MPhil PhD	Associate Professor
39 Dr. V.G. VASUDHA 40 Mrs.A. DHAYAMARIE REXINA	MSc MPhil PhD MSc MPhil	IQAC Co-Ordinator Associate Professor & HOD Associate Professor
41 Dr. N. GUNAVATHY 42 Dr. P. KALAIVANI	MSc MPhil MEd PGDCA PhD MSc MPhil PhD	Dean of Student Affairs Assistant Professor Assistant Professor
DEPARTMENT OF ZOOLOGY  43 Dr. PAWLIN VASANTHI JOSEPH  44 Dr. (Sr) G. S. MARY FABIOLA  45 Dr. ROSALINE MARY  46 Dr. B. DHANALAKSHMI  47 Dr. G. CHITRA	MSc MPhil MEd PhD MSc MPhil MEd PGDCA PhD MSc MPhil BEd PhD MSc MPhil PhD PGDCA MSc MPhil PhD DIB	Associate Professor & HOD Assistant Professor Assistant Professor Assistant Professor Assistant Professor
DEPARTMENT OF BOTANY  48 Dr. R. MARY JOSEPHINE  49 Mrs. J. CAROLINE JOE ROSARIO  50 Dr. W. SUGANYA  51 Dr. U. DANYA  52 Dr. M. SARADHA	MSc MPhil PhD PGDCA MSc MPhil MSc MPhil PhD MSc PhD MSc BEd MPhil PhD	Associate Professor & HOD Assistant Professor Assistant Professor Assistant Professor Assistant Professor

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DEPARTMENT OF MATHEMATICS 53 Dr. K. INDIRANI 54 Sr. A. KULANDAI THERESE	MSc MPhil BEd PGDCA PhD MSc MPhil MEd PGDCA	Associate Professor & HOD	
55 Mrs. U. MARY 56 Sr. M. PAULINE MARY HELEN	MSc MPhil MEd PGDCA PGDOR MSc MPhil PGDCA PGDOR	Associate Professor  Vice Principal  Associate Professor  Associate Professor	
57 Dr. K. JULIA ROSE MARY 58 Mrs. A. SAHAYA SUDHA 59 Dr. A. FRANCINA SHALINI 60 Dr. F. NIRMALA IRUDAYAM 61 Dr. M. TRINITA PRICILLA 62 Dr. K. MOHANA  DEPARTMENT OF COMMERCE	MSc MPhil BEd PGDCA PGDOR Phil MSc MPhil BEd PGDCA MSc MPhil BEd PhD MSc MPhil PGDCA PhD MSc MPhil PhD MSc MPhil BEd PGDCA PGDOR PhD	Controller of Examination  Associate Professor Assistant Professor Assistant Professor Assistant Professor	
63 Dr. D. S. UMA 64 Mrs. J. FOLENTIA KAMAL 65 Dr. A. ELIZABETH 66 Dr. R. KAVITHA 67	MCom MPhil PhD MCom MPhil MCom MPhil BEd PGDCA MBA PhD MCom MPhil PGDCA PhD	Associate Professor & HOD Associate Professor Assistant Professor Assistant Professor	
LIBRARIAN 68 Sr. M. JACULINE MARY	MA MLIS MPhil PGDCA	Librarian Selection Grade	

Librarian Selection Grade

DEPARTMENT OF PHYSICAL EDUCATION 69 Mrs. A SPEEMATHI

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# TEACHING STAFF (SELF FINANCE)

Dr. (Sr.) I. Arockiarani MSc MPhil PhD Principal

DEPARTMENT OF TAMIL		
<ol> <li>Mrs. M. S. JESINTHA GRACE</li> <li>Mrs. S. ELAKKIYA SANGEETHA</li> <li>Mrs. D. SAVITHA</li> </ol>	MA MPhil MA MSc MPhil MA MPhil	Assistant Professor Assistant Professor Assistant Professor
DEPARTMENT OF ENGLISH		
4 Mrs. B.ANITHA 5 Mrs. S. ANIN LEEMA 6 Mrs. J. SRIPADMADEVI 7 Mrs. K.UMA MAHESWARI 8 Ms. A.DIANA JOSEPHINE 9 Ms. C.P.C.PRIYADHARSHINI 10 Mrs. M. Shanthi	MA MPhil MA MPhil MA MPhil MA BEd MA MA MA	Assistant Professor& HOD Assistant Professor Assistant Professor Assistant Professor Assistant Professor Assistant Professor Assistant Professor
DEPARTMENT OF ECONOMICS  1 1 Dr. J. M. IMMACULATE HEMA	MA MEd MPhil PGDCA PhD	Assistant Professor
DEPARTMENT OF COMMERCE C.A  12 Dr.S. LEEMA ROSALINE  13 Mrs. B. JAYANTHY  14 Mrs. R. DURGADEVI  15 Mrs. A. REVATHY	MCom MBA MPhil PGDCA PhD MCom MPhil PGDCA MBA MCom MPhil PGDCA MCom MPhil MBA PGDCA	Assistant Professor& HOD Assistant Professor Assistant Professor Assistant Professor

17 Mrs. J. SAGAYA ANGLIEN MARY 18 Mrs.J.MARY IMMACULET ANJALIN 19 Ms. P.JONA JENIFER	MCom MPhil MEd PGDCA	Assistant Professor Assistant Professor Assistant Professor Assistant Professor
DEPARTMENT OF COMMERCE PA 20 Mrs. S. JACULIN AROCKIA SELVI 21 Mrs. A. MARTINA FRANCISKA 22 Ms. J. LINDA SILVYA 23 Ms. S. SUNEKA	MCom MPhil BEd PGDCA MCom MPhil MCom CA MPhil MCom MPhil	Assistant Professor& HOD Assistant Professor Assistant Professor Assistant Professor
DEPARTMENT OF MANAGEMENT 24 Mrs. M. EVELYN LOUISA 25 Dr. LYDIA.H.SWAMY 26 Dr. V. EVELYN VIJAYA 27 Mrs. A. SABEENA MARY 28 Mrs. A. KAAVYA	MBA MA MBA PGDBM PhD MCom MBA MPhil PhD BCom MBA PGDMM MPhil MBA	Assistant Professor& HOD Assistant Professor Assistant Professor Assistant Professor Assistant Professor
DEPARTMENT OF COMPUTER SCIENCE 29 Mrs. A. ANN USHA MANGALAM 30 Mrs. R. UMA MAHESWARI 31 Mrs. M. LINCY JACQULINE 32 Mrs. S. PETCY METILDA 33 Mrs. C. CLEMENT SHERLIN 34 Ms. V. RAMYA 35 Mrs. S. SUBITHA	MCA MPhil MCA MSc MCA MCA MPhil MSc MPhil MCA MPhil	Assistant Professor& HOD Assistant Professor Assistant Professor Assistant Professor Assistant Professor Assistant Professor Assistant Professor

MCom MPhil

Assistant Professor

32

16 Ms. N. SUBHALAKSHMI

36 Ms. X. LEENA MIRIAM	MCA	Assistant Professor
DEPARTMENT OF BCA & IT		*
37 Mrs. E. SYLVIA	MCA MPhil	Assistant Professor& HOD
38 Mrs. K. GAYATHRI	MSc MPhil	Assistant Professor
39 Mrs. R. JENITHA MARY	MCA	Assistant Professor
40 Mrs. K. ROSELIN MARY CLARE	MSc MPhil	Assistant Professor
41 Ms. S. PRADEEPA	MSc MPhil	Assistant Professor
42 Ms. R. KRISHNAVENI	MSc MPhil MBA	Assistant Professor
43 Ms. A. MARY THERESA	MCA	Assistant Professor
44 Ms. S. BEULA PRINCY	MSc CT	Assistant Professor
DEPARTMENT OF MATHEMATICS 45 Mrs.G. SINDHU 46 Mrs. L. ELVINA MARY 47 Mrs. C.PRIYADHARSHINI INFANTA	MSc MPhil HDCA MSc MPhil PGDCA MSc	Assistant Professor& HOD Assistant Professor Assistant Professor
48 Mrs. I. MARINA JENNIFER	MSc BEd MPhil PGDOR	Assistant Professor
49 Mrs. A. AROKIA LANCY	MSc BEd MPhil	Assistant Professor
50 Mrs. L. MARIA PRESENTI	MSc BEd PGDOR MPhil	Assistant Professor
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DEPARTMENT OF CHEMISTRY	1.10	
51 Mrs. K. ANBARASI	MSc MPhil	Assistant Professor
52 Ms. K. GOMATHI	MSc BEd MPhil	Assistant Professor
53 Ms. L. SARASWATHI	MSc MPhil BEd	Assistant Professor
54 Ms. S. KAVITHA	MSc BEd MPhil	Assistant Professor

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DEPARTMENT OF BOTANY 55 Mrs. T. ANITHA 56 Mrs. A. SUGANTHI 57 Dr. P. PRATHYUSHA 58 Ms. SINCY JOSEPH	MSc BEd MSc MPhil MSc BEd PhD MSc	Assistant Professor Assistant Professor Assistant Professor Assistant Professor
DEPARTMENT OF ZOOLOGY 59 Mrs. SAJANI JOSE 60 Mrs. B. KARPAGAM 61 Dr. K. PECHIAMMAL 62 Ms. J. VASANTHI	MSc MPhil BEd PGDCA MSc MPhil MSc MPhil PhD DCA MSc BEd MPhil PGDCA	Assistant Professor Assistant Professor Assistant Professor Assistant Professor
DEPARTMENT OF GEOGRAPHY 63 Ms. A. FRANCHINA MARY 64 Ms. A. SARANYA 65 Ms. T. RAJESHWARI 66	MSc MPhil BEd MSc BEd MSc MEd	Assistant Professor Assistant Professor Assistant Professor
<b>DEPARTMENT OF PHYSICS</b> 67 Mrs. W. MARIA THEREASE RAMYA	MSc MPhil	Assistant Professor
DEPARTMENT OF PHYSICAL EDUCATION 68 Mrs. P.S. SUGIRTHA  LIBRARIAN	MPEd MPhil	Physical Directress

# Non - Teaching Staff (Aided)

1	Mrs. I.JOSEPHINE MARIA ASSUNTA	MA	Superintendent
2	Mrs. C. SELVI		Assistant
3	Mrs.V. RAJAMANI	MA	Assistant
4	Sr. D. MARY MARGARET	MCom PGDCA	Assistant
5	Mrs. R. STELLA		Junior Assistant
6	Sr. V. JANSI MARY	BCom	Junior Assistant
7	Mrs. T. MAHILA ROSE	BCom PGDCA	Junior Assistant
8	Mrs. B. JANSI RANI	BSC DOAM	Junior Assistant
9	Mr.V. KUMARESAN		Typist
10	Mrs. R. UMARANI	MA TTC MLIS	Typist
11	Sr. M. S. ANITHA	BCom	Store Keeper
12	Mrs. G. MERINA		Record Clerk (S.G.)
13	Sr. A. LOUIS KAVITHA	MCA	Record Clerk
14	Mrs. S. THILAKAMANI	BCom DCPA	Record Clerk
15	Mrs. S. MICHEAL MARY	BSc	Record Clerk
16	Mr. A. AROKIA RAJ		Library Assistant
17	Mr. A. ALLWYN AROCKIARAJ	MSW	Library Assistant
18	Sr. A. SARAL GLADIS PANIMALAR	MCA	Lab. Assistant
19	Sr. Y. THERESA JOYCE	BA	Lab. Assistant
20	Mrs. A. HONEY CENTINAL		Lab. Assistant
21	Mr. S. JUDE ANAND	ITI	Herbarium Keeper
22	Mrs. O. SENTHAMARAI		Lab. Assistant (Sup. Gr.)
23	Mr. S. TAMILSELVAN		Lab. Assistant (S.G.)
24	Mrs. K. AROCKIA NAMBIKKAI MARY		Lab. Assistant
25	Mrs. T. MOHANA DEVI	MA MPhil PGDCA	Lab. Assistant
26	Sr. R. ANNA MARY		Lab. Assistant
27	Mr. V. DURAI		Office Assistant (Sup. Gr)
28	Mrs. A.JOSEPHINE GLORIA	BA	Office Assistant
29	Mrs. S. SARASWATHI	MCA	Office Assistant
30	Mrs. J. ANGEL ANTONYA	MA	Office Assistant
31	Mr. D. ANANDHAKUMAR		Watchman
32	Mr. D. CHRISTOPHER		Watchman
33	Mr. V.C. GOPALAN		Gardener (Sup. Gr.)
34	Mr.G. VIVEK THOMAS	BA	Gardener
35	Mrs. I. PERIYANAYAGAMMAL		Sweeper (Sup. Gr.)
36	Mrs. T. ISABELLA		Sweeper (S.Gr.)
37	Ms. A. CHRISTY		Sweeper (S.Gr.)
38	Mrs. K. MOTCHA MARY		Sweeper (S.Gr)
39	Ms. J. HELAN SARANYA		Sweeper
40	Ms. S. DAISY		Water Women
41	Mrs. G. RITA MERCY		Games Marker
42	Mrs. P. GURUVAMMA		Scavenger (S.Gr.)
43	Mr. T. PRAKASH		Scavenger

# Non - Teaching Staff (Self Finance)

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1	Mrs.P. Kiruthegaya	BCom PGDCPA	Typist
2	Mrs. T. Bhuvaneswari	BSc	Controller Office Assistant - 1
3	Mrs. V. Jansi Rani	BCom CTNE CLIS	Controller Office Assistant - 2
4	Mrs. A. Martin Celina	BCom	Comp. Lab Assistant - 1
5	Mrs. A. Lilly Pushpam	MA DTP	Comp. Lab Assistant - 2
6	Ms. A. Joy Alosia	DTP	Comp. Lab Assistant - 3
7	Mrs.S. Amuthamani		Comp. Lab Assistant - 4
8	Mrs. A. Josephine Rita		Chemistry Lab Assistant
9	Mr. Charles Jerome		Botany Lab Assistant
10	Mrs. Emelda Sahaya Mary		Zoology Lab Assistant
11	Mrs. Anna Selvi		Geography Lab Assitant
12	Mrs.Nimala Mary		Library Assistant
13	Mr.A. Alphonse	111	AV Operator
14	Mr.S.John		Office Assistant
15	Mrs. Anthoniammal		Sweeper
16	Mrs .M. Carmal Josephine		Sweeper
17	Mrs. Juliet Packia Jeyanthi		Sweeper
18	Mrs. Kamala Mary		Sweeper
19	Mrs. Chrstina Mary		Sweeper
20	Mrs.Esther Rani		Sweeper
21	Mrs. Sarojini		Sweeper
22	Mrs. Palaniammal		Scavenger
23	Mrs. Mahalakshmi		Scavenger

#### Semester System

All Degree and Postgraduate courses are offered under the semester system. Each academic year is divided into two semesters. The first academic year, comprises the first and second semester, the second academic year, the third and fourth semesters and so on.

The first, third and fifth semesters commence in June and extend upto November of each year and the second, fourth and sixth semesters commence in December and extend upto April of each year.

#### **Fees**

Fees are payable in advance at the commencement of each Semester. No credit will be given for attendance from the date of default in the payment of fees.

If a student fails to pay her fees on the day fixed for payment, a fine at the rate of Re. 1 for each working day will be levied. If the fee is not paid within a month from the beginning of each semester, the student's name will be struck off from the roll. If readmitted she shall pay readmission fee of Rs. 5 in addition to the fees & fines due.

If a student leaves the college during the semester she will have no right to claim remission of any portion of the Semester fees.

Fees will be collected at the college office from 8.30 a.m. to 9.00 a.m. and from 12.30 p.m. to 1.00 p.m. on all working days and also from 3.00 p.m. to 4.00 p.m. on last day for payment. The exact fees should be handed over to the office in an envelope on which the Name, Register No., Class and Group of the student is mentioned correctly.

# Day order system

Under the semester pattern the college shall work for 1 days in a year. Each semester will consist of 90 working days o clock hours from 9.00 am to 3.00 pm

The College is following the Day order system. Days of denoted by numbers 1, 2, 3, 4, 5 & 6 and the Timetable will be followed accordingly in a continuous manner.

## General Assembly

There will be General assembly every Monday at 9.00 a.i Attendance is compulsory for all the students.

#### Class Hours

The working day is divided into two sessions and each session into periods of one hour each. The morning session is from 09.0 a.m. to 12.15 p.m. and afternoon session from 1.00 p.m. to 3.00 p.m.

At the first warning bell at 8.55 a.m. students should go their respective classes for the morning prayer at 9.00 a.m. strict silence should be maintained during the prayer and in the regula classes.

At the commencement of each period when the lecture enters, the students are expected to stand up and respectfull greet her. The student likewise should stand up when she leaves the class.

No student shall leave the classroom without the permission of the staff member before the class is dismissed. Students should be regular and punctual in attending classes and in all activitie connected with the college.

Strict silence must be observed during class hours in the classrooms and in the college premises. A representative for each class will be appointed at the beginning of each year.

When classes are dismissed, students are expected to leave the room in a quiet and orderly manner giving way to the staff member. While moving from one class to another, no disturbance must be caused to the other classes.

Motivation is what gets you started Habit is what keeps you going.

#### **Attendance**

The lecturer -in-charge shall take the attendance at the beginning of each class. Late comers will not be admitted to the classroom. Attendance during tests & internal assessments is compulsory.

## Attendance for the End Semester Examinations

- 75% of attendance is necessary to write the semester examination.
- Exemption may be granted on medical grounds or if a candidate is representing the College / University participating in sports, games, camps and other training programmes.
- The students should have a minimum of 60% attendance to apply for con-donation. Students having less than 60% of attendance should redo the missed semester and then continue the remaining semesters.

#### Leave of Absence

A student requiring leave must apply for it in advance in the prescribed form. In case of absence due to unforeseen cause application for leave must be submitted as soon as possible and never later than the first day of return to the college. Leave applied for reasonable causes will be ordinarily granted.

Medical Certificate must be submitted for extended leave (more than three days) on medical grounds. In case of prolonged leave parent / guardian should contact the college Principal not later than the fourth day of the leave taken by the candidate.

A student requiring leave for a period or portion there of must apply to the lecturer-in-charge of that particular period in person before the class begins.

But if a student requires leave for more than one period she must submit a leave letter to the Head of the Department through their respective tutors. Leave letters must be attested by the warden in the case of inmates of the hostel and by the parent / guardian in the case of day students and sent on time.

A student absent from class even for a period without due permission, will suffer loss of attendance for the full day. Continued absence without leave letter will render a student liable to have her name struck off from the roll.

We become what we think about.

# Application for leave

Name of the student:

Register number:

Class and Group:

Reason for leave:

Date:

Number of days
leave applied:

Signature of the student:

Signature of the Tutor with remarks

Signature of the Parent /

Guardian / Warden

#### General Rules

Students are expected to be neat, clean and simple in their dress to the daily classes. **The choice of dress should be restricted to sarees or churidars only.** They must conform to the standard of modesty maintained by the institution.

Students should wear the college uniform of **white dress** on special occasions especially on **Independence day**.

Conformity to these rules is a necessary condition for admission to the college and the hostel.

Letters officially addressed to the Principal should enclose reply postage.

Day students are not permitted to entertain visitors in the college. They will have their letters and other communication addressed to their homes. No student is allowed to use mobile phone inside the campus.

Books, magazines and other materials not approved by the Principal will not be permitted in the college campus. During free hours students should make use of the college Library.

All lost property should be brought to the college office. On no account shall lunch be taken in any hall, room or verandah. Food and food wrappings should not be thrown about.

Students are expected to take proper care of the college property and help in keeping the premises neat and clean. Disfiguring the wall, door or breaking the furniture is a breach of discipline and will be duly punished. Ragging at any level is consider a serious offence.

Students should avoid expressing anything by word or deed that may disturb the unity and harmony both in college and in the hostel. They are above politics and stand for all communities.

Students are forbidden from organizing any meeting ir college or collecting money for any purpose without the permit of the Principal.

Anyone who violates any of the rules of the college eith word or deed shall be deemed to have committed a breac discipline and the Principal shall have full power to inflict any of following punishments; fine, loss of attendance, refusal to issue to certificate and conduct certificate, suspension and expuls Students should consult the college notice board each morning evening.

# Appeal to Parents / Guardians

Parents / Guardians are requested to extend co-operation to the authorities with regard to the charac discipline, attendance and academic progress of their daught wards. Parents Teachers Meetings are conducted periodically order to receive feedback and valuable suggestions from parents.

#### Certificates

Any student past or present, desirous of getting transfer conduct certificate must apply to the Principal in the form prescrib

Original certificates will be given only in person.

A fee of Rs. 5 + 5 is charged for Conduct and Transi Certificate Students who fail to take their certificate within one ye of their leaving College shall be issued at Rs. 100.

No Certificate will be posted unless a self addresse envelope with stamps for registered post is sent along with thapplication.

Final year students will have to submit a self addresse stamped envelope with acknowledgement due to the office befo the university examination so as to enable to the office to send the statement of marks.

A good leader takes a little more than his share of the blame, a little less than his share of the credit. -Arnold H. Glasow

#### **Petition and Complaints**

Requests, petition, appeal and complaints of any kind must be made to the Principal.

Students are not allowed to make a complaint in a body or to address any authority in a collective petition. Such combined action is subversive of good order.

#### Library

"Good results depend on extra work done in the library".

Perfect order and strict silence should be maintained in the library and discussion should be avoided inside the library. The library is well equipped with excellent seating arrangements and a perfect environment for focused study. The library functions are completely automated with the implementation of latest software for library management.

Qualified librarians ensure the best possible information services. Standard textbooks and books by well-known authors are stocked, and every effort is made to obtain all titles recommended by the faculty. Multiple copies of popular books are bought to make them available to as many students as possible. A copier facility is also provided for the benefit of those who access the library.

## **Library Automation**

The Central Library has been automated by LOGICLAUNCH software with bar-coded technology. With a separate server, our digital library provides an access to a number of online journals for students and faculty members. In addition, it is equipped with specialized videocassettes in all titles including science and engineering, technology and management studies.

# **Digital Access**

The library is also digitally equipped with computer ser to ensure easy search, study and research activities. The librar digital library with LCD projector, audio - visual hall, stack room a room with back volumes.

A closed circuit television (CCTV) facility is available fo entire library. All library facilities, supported by expert assista are available for students and staff from 8.30 a.m. to 05.00 every day.

#### Stack Area

The books are arranged as per the subject and the DE DECIMAL CLASSIFICATIONS System is followed. Online Public Acc Catalouge facility is available for searching operations.

## **Books and Journals**

Over 59,000 volumes of books and 92 journals both Natio and International are available on Management, Science Humanities, Competitive examinations for Higher Education Personality development and general interest subjects. Nearly magazines are also available.

## Membership

All the students, faculty and staff members are eligible membership of the library. Books will be issued to the members or on producing the ID card.

# Institutional Membership

DELNET, Delhi, INFLIBNET

#### Certificate Course

The College library offers certificate course in Library and Information Science

#### **Special Features**

- Fully Computerzied & Bar Coded
- Online Public Access Catalouge
- Digital User Entry
- Internet Access / CD Writing
- Digital Library
- Scanning & Printing
- Digital Instant Photo & Bar Coded ID Card Production
- Reprography & Lamination
- Audio Visual Facilities
- \* Talking Book Library

#### Clearance Certificate

It is only after obtaining a clearance from the library, the hall ticket and Transfer certificate will be issued.

## College Co-operative Store :

College co-operative store is functioning in the college premises providing the necessary stationery.

# College union and its Affiliated Associations

The College Union has the following Associations:

- i) English Literary and Debating Society
- ii) Association of Tamil, Hindi and French
- iii) Science Associations
- iv) History Association
- v) Planning Forum
- vi) Dramatic Association
- vii) Commerce Association

All the students are expected to attend the Association Meeti Reputed speakers are invited by the various Associations to de lectures during the year. The office bearers of the Associations jointly organise the Association meetings. The Association will I contests and award prizes to the winners at the end of the year

#### **Alumnae Association**

All the outgoing students are included as the member the Association. The subscription for annual membership is Rs. 1 and for life membership is Rs. 300/-. The Association contributowards many scholarships to the needy students and motivathe students by giving prizes every year.

#### Catechism and Moral Instruction

College life is a time when student's minds and hearts turn to the deepest questions of life, its meaning, future, love, he etc. All search answers for these questions, though often not in right places. With the help of a healthy Catechism and Melnstruction classes in the college, our students will never miss or great adventure that God has for them!

The Catechism and Moral Instruction Committee along the dedicated Staff works with a mission to touch and transform lives of young students.

The Committee focuses on

- Nuturing the Moral Values of the studnet to participate in the institutional and individual transformation.
- Regular Catechism classes for all Catholic students and More Instruction Classes for all non-catholic students on every Thursc
- Periodical guest lectures
- Bible quiz competition for the students
- Giving an opportunity for the Catholic students to experience God during the retreats organized every year.

There are only two ways to live your life. One is as though nothing is a miracle. The other is as though everything is a miracle.-Albert Einsteir

#### **Physical Education**

Every student of the I and II year degree classes should undergo the courses of Physical education prescribed by the college.

General Physical Education classes will be held twice a week from 3.10 p.m. to 4.10 p.m. as per the time table given by the Physical Education department.

Unless the students pass the Physical Education Tests prescribed by the University, Degree Certificates will not be issued by the University.

According to the University rules the student's assessment will be taken during the third academic year only.

For all the sports and games, special coaching classes will be offered by the college from 5.30 a.m to 9.00 a.m. and 4.30 p.m. to 7.30 p.m. by specialized coaches in various discipline.

Students can utilize the special coaching classes, which will be held on all weekdays.

#### **National Cadet Corps**

Girls Division Senior Wing of the National Cadet Corps (NCC) offers opportunities to the students for Military training and Social Service without imposing on them any obiligation for active military service.

### The aim of NCC is

- ❖ To develop character, comradeship, ideal of service and capacity for leader in young women, so as to stimulate interest in the defence of the country.
- To build up a reserve of potential officers so that the defence service of the country can expand in a national emergency.
- The immediate benefit of the NCC training is the improvement in physique and mental alacrity, cultivation of sense of discipline and responsibility and developments of social personality and leadership qualities.

We don't see things as they are, we see them as we are.-Anans Nin

Members of the Corps have no liability for military service but definite obligations for training as below

- Their attendance at weekly parades is compulsory. Students are members of the Corps are exempted from the compul Physical Education. Each member will be provided with I refreshment on all parades, and the uniform will be maintaine state expense.
- All members of the Corps must attend the Annual Camp held twelve days during which the mess and travelling expenses will met by the Government.

If the Cadet fails to attend a minimum of 75% of Parades they will be disqualified from appearing for the "B" and "C" Certifical Examination

The assessment will be taken on the basis of their N.C activities like attendance, camps attended (National and Stalevel), Adventure training, Social Service activities, leaders qualities, cultural and National Integration Activities, B and certificates, and Routine training. Unless the cadets pass in the assessment, they will not be granted the Degree Certificate by 1 University, N.C.C. certificate will carry weight for recruitement Government and other services and for admission to all Profession Colleges.

# National Service Scheme

N.S.S. units work towards the motto "Not me But You"

The N.S.S. Volunteers Should enroll themselves as member for a period of two years are expected to participate regularly the activities organized by the unit. Every Volunteer will be issued certificate after completion of 2 years must attend the 7 da Annual Special Camp. The spectrum of activities during cam include organizing Medical camps, health and hygiene programme for the poor and the needy and for the betterment of rural area.

The National Service Scheme affords oppurtunities for service, to develop character, team spirit and leadership qualities. It creates a way to social awareness.

Assessment of NSS volunteers will be done by the NSS Program Officer concerned and an external Program Officer as recommended by the NSS Co-ordinator, Bharthiar University.

The two year period of participation of the students in NSS will be evaluated for a maximum of 100 marks and they will be awarded the Degree based on the marks scored by them.

#### Chetna - The Women's Cell

- To create awareness on the rights, duties and other facilities to women.
- To educate them on key issues like entrepreneurial development, health, social service.
- To develope, social and leadership skills.

### All India Catholic University Federation AICUF

All India Catholic University Federation - AICUF aims to promote and inculcate Christian Spirutuality. It is also enables them, to know and to solve the social problems, to spread spirituality by conducting workshops and rallys based on cultural, educational and social values.

## Social Service League - SSL

SSL involves itself in various activities to help the poor with the whole hearted participation of the students under the guidance of the staff-in-charge. Each department takes up the acitivites for an academic year in rotation.

#### Sneha - Positive Faces

Sneha-Positive Faces is a unique social service organization of our College working with a zeal to mitigate the problems of the HIV patients.

Its motto is "Live and Let Live". Sneha seeks to provious sanctuary for all HIV positive / AIDS patients and a new meaning their life. It endeavors to combat the killer disease AIDS. All so service organizations of the Presentation Management come unthe umbrella of SNEHA. With a far sight of "Home for HIV persons acres of land has been purchased in Sevur. Sneha Positive Faces involves itself in various activities such as

- Medical assistance by doctors and pharmacists
- Free medical checkups, consultancy and soya beans are provided to the patients on the first Sunday of every month.
- Diwali and Pongal are celebrated to regain their joy, giving a new meaning to their life.
- Staff and students of the college contribute generously in terms of cash and kind.

# Youth Red Cross & Voluntary Blood Donation Club

The Youth Red Cross, the most important constituent of i mother organisation Indian Red Cross Society was initiated int service of Nirmala College from 1999. It has the following thre principles.

- Protection of health and life Health
- Service to the sick and suffering Service
- Promotion of National and International friendship to develop the mental and moral capacities of the youth - Friendship.

As a life oriented service YRC of Nirmala College has Voluntary Blood Donation Club as one of its wing. As a regular activity programme, Blood donation camp and First aid awareness programmes are conducted.

The other acitivities include relief work during emergencies like flood, fire and other natural calamities Organizing medical camps in villages and other places of need and also conducting competitions about protecting environment from pollution.

#### Placement Cell

The Nirmala Placement and Career Guidance Cell is an effective Association of our Institution primarily focussed to train and place the final year students. The out going III year students are members of this cell.

Students are prepared for placements through Group Discussions, Aptititude Tests, Mock Interviews, Audio-Visual Presentation and others. Skilled Trainers deliver guest lectures and training programmes on career guidance for the final year students. Students are recruited in top corporate Companies like Wipro Technologies, Infosys, TCS, Le Meridian, KGISL and HCL.

The Placement cell focuses the students to understand and develop the overall personality, train them with right perspective of attitude and aptitude, skills which are required to face the challenges in today's competitive world.

#### **NECTAR**

#### Nirmala Elevates Community Through All Resources

NECTAR is an extension programme initiated in the year 2007-2008. The motto is "Service to Humanity is Service to God Himself". The following are the vision and mission of the programme.

- To make the younger generation have concern towards society.
- To make our institution as a role model for serving the neighbourhood communities.
- To enable students to develop people oriented attitudes, and to imbide the spirit of concern for others.
- To initiate team spirit within the student groups as well as with the Community.

The programme aims at developing the neighbourhood community by focusing on school children, senior citizens and differently abled children. Students of each department work in teams of 10-20 members under the guidance of a staff. The work of each team will be monitored and evaluated.

### **Anti Ragging Committee**

"The most inhuman act is the offence of Ragging on a human being by an inhuman creature".

Causing, inducing, compelling or forcing a student, to do any act which detracts from human dignity or violates her persor or exposes her to ridicule from doing any lawful act or by holding out to her any threat of intimidation is an offence under Ragging.

Ragging in all forms is totally banned in our institution. The institution shall take strict action against those found guilty of ragging and/or of abetting ragging and the burden of proof shall hereby lie on the perpetrator of alleged ragging and not on the victim. An offence of Ragging may be charged either on a written complaint by the affected or on independent finding of the Anti Ragging Squad.

The Institution is bound by the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions 2009.

Our college has an Anti-Ragging Committee which governs the prevention of any means of Ragging. There have been no incidents of Ragging at our Campus till date.

Anti Ragging Committee Members	Helpline Numbers
Rev. Sr. Mary Lucy Juliet, Secretary	94864 23469
Rev. Dr. Sr. I. Arockia Rani, Principal	94862 37572
Tahsildhar North, Coimbatore	0422 - 2247831
Assistant Commissioner of Police	94981 04649
Central Law & Order Coimbatore	
Inspector of Police	94454 92014
Sub Inspector of Police	94981 72926
Dr. G.A. Rekha Pai	94432 05528
Asso. Prof. & H.O.D, Department of Economics	
Sr. Emelda Mary	0422-2220515
Warden & Asst. Prof. in History	
Mrs. A. Dhayamarie Rexina	99941 54038
Asso. Prof in Chemistry, Dean of Student Affairs	94884 60497
Dr. Mercy Anandaraj	99441 37833
Asso. Prof. in History	2,500

Coimbatore City Police Anti Ragging Helpline

E-mail: commissioner@coimbatorecitypolice.com, b4pscbe@gmail.com Helpline phone number: 8526 - 56 56

Build your own dreams, or someone else will hire you to build theirs. –Farrah Gray

## **SCHOLARSHIP**

Several categories of Scholarships available and sanctioned by the Government on proper application are furnished below :

Names of Scholarship	Sanctioning Authority	Approximate amount of the Scholarship for the year	Eligibility
National Merit Commissioner of Scholarship Collegiate Education, Chennai		Varying rules	On merit basis
Govt. of India & State Govt. Scholarship to Scheduled Caste and Scheduled Tribes Students	District Harijan Welfare Officer, Coimbatore	Varying rules	To students of Scheduled Caste and Tribes
State Scholarship for Backward Classes	Dist. Backward Classes Welfare Officer, Coimbatore	Varying rules	To all BC. Students provided the income of the parents does not exceed Rs. 50,000/-
Post Matric Scholarship for Minority Students	Dist. Backward Classes Welfare Officer, Coimbatore	Varying rules	Christian, Muslim, Sikh, Buddhist or Parsi with 50% marks in final examination Annual income not exceeding 2 Lakhs.

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Scholarship for Most Backward Classes	Dist. Backward Classes Welfare Officer,Coimbatore	Varying rules	To all M.B.C. students irrespective of parent's income
Adidravidar Welfare Loan	Director of Adidravidar and Tribal Welfare, Chennai.	Rs. 6,500/- to U.G. students & Rs. 7,000/- to P.G. students	For the students of Scheduled Caste and Tribes staying in college Hostel
Scholarship to children of Defence Services	Commissioner of Collegiate Education Chennal.	Varying rules	To all students who are children of defence service personnel are eligible for fees concession only
Chief Minister's Prize money	Commissioner of Collegiate Education, Chennai	Varying rules	On Merit basis
right Students cholarships	Commissioner of Collegiate Education, Chennai	Varying rules	On Merit basis
armers Security cheme	Joint Director of Collegiate Education, Coimbatore.		Farmer's Children

National Merit	Govt. of India	Varying rules	On merit basis
Dalit Christian	AIACHE	Varying rules	Dalit Christians
GOI children of beedi worker	State Govt.	Varying rules	For the student whose parents are Beedi workers.
Physically Handicapped	Govt. of India	Varying rules	For physically handicapped students
Hindi Scholarship	Govt. of India	Varying rules	To Students from non Hindi speaking states.
Students aid fund	College	Varying rules	Merit cum means
Note i Ne studentin i			

Note: No student is eligible for more than one Scholarship

Income Certificate forms can be had from the college office. The certificates must be signed by an officer of the Revenue Department not lower in rank than a deputy Tahsildar or Sub- Magistrate.

All scholarship and fees concession holder should earn 90% of attendance, failing which the entire shoolarship and Fees concession amount will be refunded to the Government as per G.O. Ms. No. 153/ Social Welfare Department Dt. 20.4.83 Communicted in DCE Proc. K.dis (LI) 12295282 dated 02.05.1983.

# ACADEMIC CALENDAR 2015 -2016

Date	Day	JUNE 2015
1-6-2015	101011	
2-6-2015	TUE	
3-6-2015	WED	
4-6-2015	THU	
5-6-2015	FRI	
6-6-2015	SAT	
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13-6-2015	SAT	
14-6-2015	SUN	
15-6-2015	MON	
16-6-2015	TUE	
17-6-2015	WED	
18-6-2015	THU	College Reopens
19-6-2015	FRI	35
20-6-2015	SAT	
21-6-2015	SUN	
22-6-2015	MON	
23-6-2015	TUE	
	WED	
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26-6-2015	FRI	
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29-6-2015 N	NON	
30-6-2015	TUE	

When everything seems to be going against you, remember that the airplane takes off against the wind, not with it. –Henry Ford

Date	Day	JULY 2015
1-7-2015	WED	
2-7-2015	THU	Last date for payment of fees without fine
3-7-2015	FRI	
4-7-2015	SAT	
5-7-2015	SUN	
6-7-2015	MON	
7-7-2015	TUE	
8-7-2015	WED	
9-7-2015	THU	
10-7-2015	FRI	
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12-7-2015	SUN	
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14-7-2015	TUE	* · · · · · · · · · · · · · · · · · · ·
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17-7-2015	FRI	- x x
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19-7-2015	SUN	
20-7-2015	MON	
21-7-2015	TUE	
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25-7-2015	SAT	
26-7-2015	SUN	
27-7-2015	MON	
28-7-2015	TUE	
29-7-2015	WED	
30-7-2015	THU	
31-7-2015	FRI	

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Date	Day	SEPTEMBER 2015
1-9-2015	TUE	
2-9-2015	WED	1 july 2
3-9-2015	THU	***************************************
4-9-2015	FRI	- War 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
5-9-2015	SAT	Teacher's Day, Krishna Jayanthi
6-9-2015	SUN	7, 12
7-9-2015	MON	
8-9-2015	TUE	* · · · · · · · · · · · · · · · · · · ·
9-9-2015	WED	W 10.
10-9-2015	THU	
11-9-2015	FRI	*** *** *** ***
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13-9-2015	SUN	
14-9-2015	MON	* 000° 5
15-9-2015	TUE	* 12 4
16-9-2015	WED	
17-9-2015	THU	Vinayakar Chathurthi
18-9-2015	FRI	
19-9-2015	SAT	
20-9-2015	SUN	
21-9-2015	MON	
22-9-2015	TUE	
23-9-2015	WED	
24-9-2015	THU	Bakrid
25-9-2015	FRI	
26-9-2015	SAT	
27-9-2015	SUN	4.9
28-9-2015	MON	
29-9-2015	TUE	
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	Date	Day	OCTOBER 2015
	1-10-201	5 THL	
	2-10-201		
	3-10-201	5 SAT	
	4-10-201	5 SUN	
	5-10-201	5 MON	
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	8-10-2015	THU	
	9-10-2015	FRI	
	10-10-2015	SAT	
L	11-10-2015	SUN	
	12-10-2015	MON	Semester Practical Examination Begins
	13-10-2015	TUE	Examination Begins
2	14-10-2015	WED	
	15-10-2015	THU	
-	16-10-2015	FRI	
-	17-10-2015	SAT	
1	8-10-2015	SUN	
1	9-10-2015	MON	
2	0-10-2015	TUE	
2	1-10-2015	WED	Ayudha Pooja
2	2-10-2015	THU	Vijava Dagami
2	3-10-2015	FRI	Vijaya Dasami
2	4-10-2015	SAT	Moharam
	5-10-2015	SUN	
	6-10-2015	MON	II Internal Assessment
	7-10-2015	TUE	
	3-10-2015	WED	Miller I de la company
	9-10-2015	THU	
	)-10-2015	FRI	
31	-10-2015	SAT	Working Day

A successful man is one who can lay a firm foundation with the bricks others have thrown at him. —David Brinkley

Date

Day

# **NOVEMBER 2015**

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	1-11-2015	SUN	All Saint's Day
	2-11-2015	MON	All Soul's Day
	3-11-2015	TUE	
	4-11-2015	WED	
	5-11-2015	THU	Commencement of Semester Examination (Theory)
	6-11-2015	FRI	
	7-11-2015	SAT	
	8-11-2015	SUN	
	9-11-2015	MON	
1	10-11-2015	TUE	Deepavali
1	11-11-2015	WED	at the second of
1	2-11-2015	THU	
1	3-11-2015	FRI	
1	4-11-2015	SAT	
1	5-11-2015	SUN	
1	6-11-2015	MON	
1	7-11-2015	TUE	
1	8-11-2015	WED	± g <sup>1</sup> <sub>1</sub> = 1
1	9-11-2015	THU	
2	0-11-2015	FRI	
2	1-11-2015	SAT	Feast of the Presentation of the Blessed Virgin Mary
-	2-11-2015	SUN	
1	3-11-2015	MON	
1	4-11-2015	TUE	
	5-11-2015	WED	Commencement of II Semester
	6-11-2015	THU	
2	7-11-2015	FRI	
	8-11-2015	SAT	Working Day
	9-11-2015	SUN	
3	0-11-2015	MON	
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Date	Day	DECEMBER 2015
1-12-2015	5 TUE	
2-12-2015	WED	
3-12-2015	5 THU	
4-12-2015	FRI	
5-12-2015	SAT	Working Day
6-12-2015	SUN	
7-12-2015		Last date for payment of fees without fine
8-12-2015	TUE	
9-12-2015		
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15-12-2015	TUE	
16-12-2015	WED	
17-12-2015	THU	
18-12-2015	FRI	Last date for payment of fees with fine
19-12-2015	SAT	Working Day
20-12-2015	SUN	
21-12-2015	MON	
22-12-2015	TUE	
23-12-2015	WED	
24-12-2015		Miladi Nabi
25-12-2015		Christmas
26-12-2015	SAT	
27-12-2015	SUN	
28-12-2015	MON	1 4 2 1 14.
29-12-2015	TUE	
30-12-2015	WED	
31-12-2015	THU	

When you stop chasing the wrong things, you give the right things a chance to catch you.—Lolly Daskal

Date	Day	JANUAI	RY 20	16
1-1-2016	FRI	New Year	4.1	
2-1-2016	SAT			
3-1-2016	SUN			
4-1-2016	MON	College reopens after Chris	tmas Ho	lidavs
5-1-2016	TUE	da compre		
6-1-2016	WED			
7-1-2016	THU			
8-1-2016	FRI			
9-1-2016	SAT	Working Day		
10-1-2016	SUN	VI. 6 148 P.		
11-1-2016	MON			
12-1-2016	TUE			
13-1-2016	WED			
14-1-2016	THU		. 12	
15-1-2016	FRI	Pongal		
16-1-2016	SAT	Thiruvalluvar Day		
17-1-2016	SUN	Uzhavar Thirunal		
18-1-2016	MON		9-2	51 A W
19-1-2016	TUE			10 m
20-1-2016	WED	20 e <sup>3 e</sup> 1 a e		ed a little
21-1-2016	THU			
22-1-2016	FRI			
23-1-2016	SAT	Working Day		v - v - v
24-1-2016	SUN			3 5
25-1-2016	MON		z_ 14	1 2 7 12 19 1
26-1-2016	TUE	Republic Day		
27-1-2016	WED			p.w
28-1-2016	THU			
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30-1-2016	SAT			. 2
31-1-2016	SUN	Congregation Founder's Day		1
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Date	Da	FEBRUARY 2016
1-2-201	6 MOI	N I - Internal Assessment
2-2-201	6 TUE	A STATE A SOCIAL PROPERTY OF THE PROPERTY OF T
3-2-201	6 WED	
4-2-201	6 THU	
5-2-201	6 FRI	College Founder's Day
6-2-2016	SAT	Working Day
7-2-2016	SUN	
8-2-2016	MON	
9-2-2016	TUE	
10-2-2016	WED	Ash Wednesday
11-2-2016	THU	- Tourioudly
12-2-2016	FRI	
13-2-2016	SAT	
14-2-2016	SUN	
15-2-2016	MON	
16-2-2016	TUE	
17-2-2016	WED	
18-2-2016	THU	
19-2-2016	FRI	
20-2-2016	SAT	Working Day
21-2-2016	SUN	
22-2-2016	MON	
23-2-2016	TUE	
24-2-2016	WED	
25-2-2016	THU	5 100 M
26-2-2016	FRI	
27-2-2016	SAT	Working Day
28-2-2016	SUN	
29-2-2016	MON	

1-3-2016 TUE 2-3-2016 WED 3-3-2016 THU 4-3-2016 FRI 5-3-2016 SAT 6-3-2016 SUN  7-3-2016 MON Commencement of Practical Examination TUE 9-3-2016 WED	
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17-3-2016 THU	
18-3-2016 FRI	.
19-3-2016   SAT   Working Day	
20-3-2016 SUN	
21-3-2016 MON	
22-3-2016   TUE	
23-3-2016 WED	
24-3-2016 THU Maundy Thursday	
25-3-2016 FRI Good Friday	
26-3-2016 SAT	
27-3-2016 SUN Easter	
28-3-2016 MON II Internal Assessment	
29-3-2016 TUE	
30-3-2016 WED	
31-3-2016 THU	

Courage is resistance to fear, mastery of fear —not absense of fear. —Mark Twain

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	1-4-2016		
	2-4-2016	0	Working Day
	3-4-2016		
	4-4-2016		
	5-4-2016		
	6-4-2016		
	7-4-2016	1	Commencement of Semester Examination (Theory)
	8-4-2016 F		Telugu New Year
	9-4-2016	SAT	
	10-4-2016	SUN	
	11-4-2016	MON	
	12-4-2016	TUE	
1	13-4-2016	WED	
	14-4-2016	THU	Tamil New Year, Dr. Ambedkar's Birthday
- 1	5-4-2016	FRI	, and and o Direitaly
1	6-4-2016	SAT	
7	7-4-2016	SUN	
1	8-4-2016	MON	
£	9-4-2016	TUE	Mahaveer Jayanthi
1	0-4-2016	WED	
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	2-4-2016	FRI	
ŀ	3-4-2016	SAT	
	1-4-2016	SUN	
	5-4-2016	MON	
	-4-2016	TUE	
	-4-2016	WED	
	-4-2016	THU	
	-4-2016	FRI	
30-	-4-2016	SAT	

Success does not consist in never making mistakes but in never making the same one a second time. —George Bernard Shaw

# Late Attendance Record

Time of Entrance	Tutor's Signature
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# Absence Record

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# TIME TABLE

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Programme :					Even	Sem	ester :		
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# **Mission Statement**

- To Nurture Intellectual Curiosity
- To Develop a Holistic Personality
- To Instill Social Commitment
- To Promote National Integration

